



U.S. DEPARTMENT OF STATE

Bureau of International Narcotics and Law Enforcement Affairs (INL)

Office of Resource Management

INL's Office of Resource Management (RM) supports the bureau's leadership and program offices with the implementation of foreign



Palestinian firefighters pose with INL-procured equipment.

assistance programs. RM also works to keep INL's infrastructure consistent with best business practices through sound financial, program, and contract management and oversight, and staffing resources.

From formulating and coordinating the bureau-wide budget to providing contract

administration support, RM assists in the delivery of the bureau's programs through effective administrative support services and by providing the business infrastructure to promote effective and efficient operations.

RM, led by the bureau's executive director/controller, oversees, executes, and accounts for over \$5 billion in multi-year foreign assistance funds for nearly 80 countries. These funds are implemented through a wide array of mechanisms, including bilateral agreements with countries or international organizations, agreements with other federal agencies, as well as contracts and grants. RM serves as the focal point for INL-financed procurement and federal assistance activity worldwide, including contract administration oversight. RM formulates and coordinates bureau-wide administrative management policies and procedures, including monitoring and evaluation, and works with the audit community.

RM supports the bureau with budget and strategic planning, financial management, human resource management, INL-specific training, grants, acquisition and contract support administration, information management, property administration, and organizational analysis.